

**Proposal #SR13 and Location in Constitution/Bylaws/Standing Rule  
Standing Rule XVII Section 12 Secretary**

Current Wording	Proposed Amendment	If Adopted, Will Read
<p>The Department Secretary’s annual salary will be paid monthly as reflected in the monetary addendum. The Department Secretary will receive comp time for any overtime. The computation and usage of the comp time shall be reported to the Finance Chairperson to keep a record of, with the approval of the Department President.</p>	<p><del>The Department Secretary’s annual salary will be paid monthly as reflected in the monetary addendum. The Department Secretary will receive comp time for any overtime. The computation and usage of the comp time shall be reported to the Finance Chairperson to keep a record of, with the approval of the Department President.</del></p> <p><i>The Department Secretary will be paid hourly according to and subject to the wages and hourly regulations set forth by the federal and state governments.</i></p>	<p>The Department Secretary will be paid hourly according to and subject to the wages and hourly regulations set forth by the federal and state governments.</p>

Proposed by: Employee Handbook Committee

Rationale: To maintain strict adherence to the Fair Labor Standards Act (FLSA) and applicable state wage and hour regulations.