



## American Legion Auxiliary of South Dakota

Kayla Kennedy, Department Secretary

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### AUGUST 2024

**PLEASE SHARE THIS INFORMATION WITH YOUR UNIT AND MEMBERS**

**Included:**

1. Meeting Minutes of Department Executive Committee for the below meetings
  - A. Pre-Convention Meeting June 20, 2024
  - B. Post-Convention Meeting, June 23, 2024
  - C. July Budget Meeting July 14, 2024.
2. Meeting Minutes of the Finance Committee
  - A. Pre-Convention Meeting June 20, 2024
  - B. Post-Convention Meeting, June 23, 2024
  - C. July Budget Meeting July 13, 2024.
2. Synopsis of the Department Convention by District 8 President Karen Richelieu.
3. Membership 2025 Goals from Department Membership Chairperson Rose Kraft.
4. Updated Forms
  - A. Membership Transmittal Form
  - B. Member Update Form
  - C. Membership Transfer Form
  - D. Deceased Member Notice
  - E. Unit Obligation Form
  - F. Legionette Mail Subscription Form
  - G. Legionette Email Subscription Form
  - H. Give 10 To Education Form
  - I. Poppy Order Form
5. 2024-2025 Scholarship Information
6. Department Poem & Essay Winners
7. Department Poppy Poster Winners
8. Fall District Meeting Schedule
9. Amendment to Standing Rules—Poppy Changes
10. Program Guide (2)





## **Department Executive Committee Meeting**

June 20, 2024 2:30pm

2024 Pre Convention

Attendance: National Executive Committee Representative Mary Jo Stier, Department President Patsy Madsen, First Vice President AnnaMae Warnier, Second Vice President Susie Learning, Finance Chair Kate Aulner, Department Secretary Kayla Kennedy, Pro Tem Department Treasurer Kayla Kennedy, Department Parliamentarian Kim Anderson, Department Historian Sharon Broghammer, Department Poppy Chair Jane Benzel, District 1 President Patrice Sorensen, District 2 Vice President Deb MacDonald, District 3 President Marla Mosiman, District 4 President Jan Seibel, District 5 President Mary Jo Boner, District 6 LaNell Quam, District 7 President Joyce Smith, District 8 President Karen Richelieu, Past Department President Kim Anderson, Past Department President Elda Hoffer, Past Department President Laura Susie Clyde, Past Department President Sherry Woltjer, Past Department President Sue Christianson, Past Department President Regina Whipple, Past Department President Barb Vetter, Past Department President Janet Hurlbert, Past Department President Jane Benzel, Past Department President Jeannine Loesch, Past Department President Teresa Huntimer, Past Department President Mary Jo Stier, Past Department President Joyce Smith, Honorary Past Department Secretary Laurel Stringer

Department President Patsy Madsen called the meeting to order. A two-count salute to the United States of America was given. Department President Patsy Madsen asked for consent to appoint Acting District 7 President Joyce Smith as District 7 President. Consent was given. Department Secretary Kayla Kennedy completed the Department Executive Committee roll call.

Department Secretary Kayla Kennedy read the February 16, 2024 Mid-Winter Department Executive Committee Meeting minutes. District 1 President Patrice Sorensen made a motion to accept the minutes with corrections. District 5 President Mary Jo Boner seconded the motion. Corrections were noted and will be completed by Department Secretary Kayla Kennedy. Motion carried.

Department Secretary Kayla Kennedy read the March 1, 2024 Virtual Department Executive Committee Meeting minutes. District 1 President Patrice Sorensen made a motion to accept the minutes with corrections. District 2 First President Deb MacDonald seconded the motion. Corrections were noted and will be completed by Department Secretary Kayla Kennedy. Motion carried.

Department Secretary Kayla Kennedy read the March 18, 2024 Virtual Department Executive Committee Meeting minutes. Department Secretary Kayla Kennedy will add an addendum to the minutes to include the results of the virtual voting on the Hire Committee. Finance Chairperson Kate Aulner made a motion to add the addendum to the minutes. District 1 President Patrice Sorensen seconded the motion. No discussion. Motion carried. District 1 President Patrice Sorensen made a motion to accept the minutes with corrections. District 4 President Jan Seibel seconded the motion. Corrections were noted and will be completed by Department Secretary Kayla Kennedy. Motion carried.

The Finance Committee did not have a report at this time.

**Fundraising Committee**—Department Second Vice President gave a report on the Fundraiser for the 2024-2025 fiscal year. National Executive Committee Representative Mary Jo Stier was selected as the Chairperson. The fundraiser that was selected is a 50/50 raffle ticket. Packs of 12 tickets are available for check out to sell. When returning sold tickets to Department Second Vice President Susie Learing please send the monies to her as well. If you have unsold tickets, please send those to Department Second Vice President Susie Learing.

**Copier at Previous Headquarters**—Department Secretary Kayla Kennedy reported it would cost \$684.91 to return the copier. District 1 President Patrice Sorensen made a motion to terminate lease on copier and give 30 day notice on the previous Department Headquarters located in Clear Lake, SD, additionally Access Systems will have 30 to retrieve copier from the Clear Lake location. District 7 President Joyce Smith seconded the motion. No further discussion. Motion carried.

**Record Storage**—First Vice President AnnaMae Warnier asked about the storage of the records currently still at the previous Department Headquarters. Department Secretary Kayla Kennedy stated American Legion Department Adjutant Van Diest had offered space in the American Legion headquarters and to include the American Legion Auxiliary in the digitization of the records by the South Dakota State Historian. District 5 President Mary Jo Boner stated that after Department Adjutant Van Diest met with the South Dakota State Historian, it was learned the State did not want to digitize records but to select specific items for digitization. It was also discussed to have the records internally digitized. Item was tabled until end of the meeting.

**Finance Committee Selection Sub-Committee**—There were two openings for Members at Large. The Sub-Committee recommended Past Department President and current Member at Large Jeannine Loesch and current Member at Large Dawn Barber. Department President Patsy Madsen asked for consent to accept the recommendations. Consent given.

**Department Treasurer Hiring Committee**—Department President Patsy Madsen stated there was no need to go into closed session as a 10 day notice for questions was sent out to Department Executive Committee members with an opportunity to submit questions. No questions were received. Hiring Committee Chairperson Barb Vetter brought forth the recommendation of the committee. The Hiring Committee recommends Christine Patnoe as Department Treasurer. First Vice President AnnaMae Warnier made a motion to hire Christine Patnoe as Department Treasurer. District 4 President Jan Seibel seconded the motion. No discussion. Motion carried.

**Preliminary Reading of Resolutions and Amendments**—Second Vice President Susie Learing read the Resolutions and Amendments as they were sent out to the Units in the April Department Mailing.

*Proposal 1:* National Executive Committee Representative Mary Jo Stier motioned to pass. District 3 President Marla Mosiman seconded the motion. The amendment was further discussed. Motion carried.

*Proposal 2:* National Executive Committee Representative Mary Jo Stier motioned to pass with the following changes “The National Executive Committee person will be an elected position with the elections to be held at Department Convention even-numbered years. The elected position will

be a two-year term, with no member being able to hold this position more than three two-year terms in a lifetime. The alternate National Executive Committee person will be the immediate past Department President.” First Vice President AnnaMae Warnier seconded the motion. The amendment was further discussed. Motion carried.

*Proposal 3:* District 1 President Patrice Sorensen motioned to pass. District 2 First Vice President Deb MacDonald seconded the motion. The amendment was further discussed. Motion carried.

*Proposal 4:* National Executive Committee Representative Mary Jo Stier motioned to pass. District 7 President Joyce Smith seconded the motion. No Discussion. Motion carried.

*Proposal 5:* Finance Chairperson Kate Aulner motioned to pass. First Vice President AnnaMae seconded the motion. The amendment was further discussed. Motion carried.

*Proposal 6:* Past Department President Laura Susie Clyde motioned to pass. District 5 President Mary Jo Boner seconded the motion. The amendment was further discussed. Motion carried.

*Proposal 7:* District 1 President Patrice Sorensen motioned to pass. District 4 President Jan Seibel seconded the motion. The amendment was further discussed. Motion carried.

*Proposal 8:* District 4 President Jan Seibel motioned to pass. Finance Chairperson Kate Aulner seconded the motion. No discussion. Motion carried.

*Proposal 9:* District 1 President Patrice Sorensen motioned to pass. Department Historian Sharon Broghammer seconded the motion. No discussion. Motion carried.

*Proposal 10:* District 5 President Mary Jo Boner motioned to pass. District 6 President LaNell Quam seconded the motion. No discussion. Motion carried.

*Proposal 11:* National Executive Committee Representative Mary Jo Stier motioned to pass with the following changes “The Department Secretary will interview for an office assistant. A. The Department Secretary will present the selected candidate to the DEC for approval. B. The Department Secretary will provide the DEC with proposed duties for the office assistant. C. The annual salary will be paid monthly as reflected in the monetary addendum.” First Vice President AnnaMae Warnier seconded the motion. No discussion. Motion carried.

*Proposal 12:* National Executive Committee Representative Mary Jo Stier motioned to pass with the following changes “The Department Secretary’s annual salary will be paid monthly as reflected in the monetary addendum. The Department Secretary will receive comp time for any overtime. The computation and usage of the comp time shall be reported to the Finance Chairperson to keep a record of with the approval of the Department President.” Finance Chair Kate Aulner seconded the motion. No discussion. Motion carried.

*Proposal 13:* Withdrawn

*Proposal 14:* Department Historian Sharon Broghammer motioned to pass. District 6 President LaNell Quam seconded the motion. No discussion. Motion carried.

*Proposal 15:* First Vice President AnnaMae Warnier motioned to pass. Department Historian Sharon Broghammer seconded the motion. No discussion. Motion carried.

*Proposal 16:* Finance Chairperson Kate Aulner motioned to pass with the following changes “The limit on the above two credit cards can only be changed with the approval of the Finance Chairperson and Department President and with the notification to the Department Executive Committee.” Department Historian Sharon Broghammer seconded the motion. No discussion. Motion carried.

*Proposal 17:* First Vice President AnnaMae Warnier motioned to pass. Department Historian Sharon Broghammer seconded the motion. No discussion. Motion carried.

**Agenda Items Moved to Sunday, June 23, 2024 at Post Convention Meeting**—District 2 First Vice President Deb MacDonald motioned to move the agenda item of the Headquarters move to the Post Convention Department Executive Meeting on June 23, 2024. District 3 President seconded the motion. No discussion. Motion carried. National Executive Committee Representative Mary Jo Stier motioned to move the agenda item of the records retention to the Post Convention Department Executive Meeting on June 23, 2024.

Poppy Chairperson Jane Benzel asked the Department Executive Committee to consider increasing the price of the poppies and the pay to the veterans who make the poppies. Poppy Chairperson Jane Benzel will bring additional information to the July Department Executive Committee meeting in July.

Announcements—Convention registration desk opens at 7:30am tomorrow morning. Department President Patsy Madsen has asked Department Officers, Past Department Presidents, and National Officers to line up outside the doors for the processional.

Department Secretary Kayla Kennedy asked for consent to close the Department Headquarters June 24-26, 2024 for bereavement leave. Consent given.

District 2 First Vice President Deb MacDonald thanked Charles Boysen for his service as page during the meeting and ensured speakers got the microphone quickly.

With no further business, Department President adjourned the Department Executive Committee meeting at the Pre-Convention. Past Department Chaplain Sharon Broghammer gave the closing prayer.

Minutes transcribed by Department Secretary Kayla Kennedy.

## Department Executive Committee Meeting

June 23, 2024 11:30am

2024 Post Department Convention

### Attendance:

NEC Mary Jo Stier, Department President AnnaMae Warnier, Department First Vice President Susie Learning, Department Second Vice President Patrice Sorensen, Department Secretary Kayla Kennedy, Department Treasurer Christine Patnoe, Department Parliamentarian Kim Anderson, Department Finance Committee Chairperson Kate Aulner, Department Chaplain Sharon Broghammer, Department Poppy Chairperson Jane Benzel, Department Historian Regina Whipple, District 1 President Patrice Sorensen (Abstained), District 2 President Deb MacDonald, District 3 President Marla Mosiman, District 4 President Deanne Hoyle, District 5 First Vice President Marsha Timm, District 6 President Linda Holmes, District 7 President Joyce Smith, District 8 President Karen Richelieu, Past Department President Laura Susie Clyde, Past Department President Janet Hurlbert, Past Department President Patsy Madsen

Department Executive Committee meeting was called to order by Department President AnnaMae Warnier. Opening prayer was given by Department Chaplain Sharon Broghammer. Roll Call was completed by Department Secretary Kayla Kennedy.

### Reports:

#### Finance Committee:

Department Finance Committee Chairperson Kate Aulner announced new committee members, Past Department President Patsy Madsen, Member at Large Dawn Barber starting her official first year on the committee, and Member at Large Jeannine Loesch starting her second term, and Department Treasurer Christine Patnoe. The Finance Committee recommends adding a line item to the Department Budget to allow the Department to pay for a joint TAL family booth at the South Dakota State Fair held each August. Recommendation passed. The Finance Committee recommends adding a line to the budget to cover coffee and cups at the Veterans Clinics around the state. It was decided to research how many clinics are in South Dakota and their needs.

#### Ratification of Special Appointments:

##### *Fort Meade VA Medical Center*

Consent was given to approve Patrice Sorensen as Hospital Representative, Lin Popp as Deputy Representative, Joanann Goeringer as Gift Shop Coordinator, and Piedmont Unit 311 as Christmas Party Coordinator.

##### *Hot Springs VA Medical Center*

Consent was given to approve Laura Susie Clyde as Hospital Representative, Shanna Clyde as Deputy Representative, Shanna Clyde as Gift Shop Coordinator, and Angie Koch, Rapid City Unit 22 as Christmas Party Coordinator.

##### *Hot Springs VA Home*

Consent was given to approve Karen Phelan as Hospital Representative, Jane Benzel as Deputy Representative, Carrie Alm as Gift Shop Coordinator, and Hot Springs Unit 71 as Christmas Party Coordinator.

##### *Sioux Falls VA Medical Center*

Consent was given to approve Gloria Bonjour as Hospital Representative, Noelle Bonjour as Deputy Representative, Julie Weinmann as Gift Shop Coordinator, and Sioux Falls Unit 15 as Christmas Party Coordinator.

*Yankton Human Service Center*

Consent was given to approve Tiffany Kashas as Hospital Representative, Lori Ganschow as Gift Shop Coordinator, and Tiffany Kashas as Christmas Party Coordinator.

**Ratification of Chairpersons:**

Consent was given to approve the following Department Chairpersons: Keli Stelley, Americanism; Linda Holmes, Auxiliary Emergency Fund; Theresa Maeschen Children and Youth; Micheline Nelson, completing the remainder of the term in Legislative; and Jill Lamer Public Relations.

**Ratification of Special Appointments:**

Consent was given to approve the following Special Appointments: Rose Kraft, Membership; Mary Jo Stier, Virtual Administrator; Jane Benzel, Poppy Chairperson; Dawn Barber, Web Administrator; Jill Lamer, Legionette Editor; Tiffany French, American Legion Auxiliary Girls State Chairperson; Hope Smith, Sergeant at Arms; and Robin Hempel, Assistant Sergeant at Arms.

**New Business:**

*Juniors*—Juniors Chairperson Heather Kruger brought a request from the Junior Members to organize a fundraiser and include the Senior Members in their project(s) during Mid-Winter Conference. First Vice President Susie Learning made a motion to allow the Junior members to hold their fundraiser and joint project during Mid-Winter Conference. Second Vice President Patrice Sorensen seconded the motion. Motion carried.

*New Department Headquarters*—Department Secretary Kayla Kennedy gave a presentation for three separate office spaces to choose from. Department Historian Regina Whipple made a motion to lease 417 N Main Street, Suite 103, Mitchell, SD in the amount of \$750 per month, with Department President and Department Secretary signing on behalf of the Department of South Dakota. Second Vice President Patrice Sorensen seconded the motion. Discussion was had about where the lease needed two signatures, i.e. Department President and Department Secretary, however it was noted in the By-Laws the Department Secretary has the authority with the permission of the Department Executive Committee to sign contracts as the representative of the American Legion Auxiliary Department of South Dakota. Department Historian Regina Whipple amended the motion to lease 417 N Main Street, Suite 103, Mitchell, SD in the amount of \$750 per month. District 2 President Deb MacDonald seconded the motion. No further discussion. Motion carried.

*Storage of Membership Applications*—Membership Chairperson Rose Kraft addressed the Department Executive Committee about the regulations set forth by the National Governing Documents. Membership application can only be destroyed upon death of the applicant. District 7 President Joyce Smith made a motion to store the Membership Applications at Department Headquarters. First Vice President Susie Learning seconded the motion. No Discussion. Motion carried.

*Department Facebook Page*—Department Secretary Kayla Kennedy gave a presentation about creating a Facebook page for the Department. Currently, the Department has a private Facebook Group. Second Vice President Patrice Sorensen made a motion to create a Facebook page for the Department of South Dakota with a minimum of three (3) administrators, additionally no pictures of members will be posted without the permission of the member. First Vice President Susie Learning seconded the motion. No further discussion. Motion carried.

*Virtual Meeting Space*—It was discussed to have a presentation of different virtual meeting spaces prior to Mid-Winter Conference as Zoom will be renewing shortly after Mid-Winter Conference. Department President AnnaMae Warnier has tasked Second Vice President Patrice Sorensen with researching Teams and Virtual Administrator Mary Jo Stier with researching Zoom.

*Security of scanned checks by Department Secretary*—Department Historian Regina Whipple made a motion any and all payments that are scanned into the Department computers have their personal information redacted. This will safeguard all information is secure.

*Bank Accounts*—New Department Treasurer Christine Patnoe needs to be added to the bank accounts. Second Vice President Patrice Sorensen made a motion to add Department Treasurer Christine Patnoe to bank accounts. District 2 President Deb MacDonald seconded motion. No discussion. Motion carried. District 4 President Deanne Hoyle made a motion to add Department Secretary Kayla Kennedy, Department Treasurer Christine Patnoe, and Department Finance Chairperson Kate Auler as authorized agents to any account using the American Legion Auxiliary Department of South Dakota EIN number. Specific account numbers will be included in an addendum to be provided to the banks in question. Second Vice President Patrice Sorensen seconded the motion. Discussion was had. Motion carried.

**Other Business:**

District 4 representatives, including District 4 President, District 4 First Vice President, and District 4 Second Vice President, are unable to attend the National Convention. It was discussed that an alternate will sit in the delegate chair, but there will be no expenses paid.

*National Convention Information*—National Executive Committee Representative Mary Jo Stier has asked that information about the National Convention be distributed in a timely manner to ensure all deadlines are met. Department Secretary Kayla Kennedy will e-mail the delegates and alternates with all pertinent information. Additionally, the Pre-Convention Zoom Meetings information will be posted to the Department Facebook group.

First Vice President Susie Learning thanked all the District Presidents for their support of the Department Fundraiser and taking tickets to distribute out to the units in their districts.

The closing of the Clear Lake office will be July 12, 2024, prior to the July Finance and Department Executive Committee Meetings.

The July 13, 2024, Department Finance Committee meeting will be start at 2:00pm. The July 14, 2024, Department Executive Committee meeting will start at 9:00am.

With no further business, Department President AnnaMae Warnier adjourned the Department Executive Committee Meeting at the Post-Convention. Closing Prayer was given by Department Chaplain Sharon Broghammer.

Minutes transcribed by Department Secretary Kayla Kennedy.

Unapproved

## **Department Executive Committee Meeting**

July 14, 2024 9:00am

### **2024-2025 Planning Meeting**

#### **Attendance:**

NEC Mary Jo Stier, Department President AnnaMae Warnier, Department First Vice President Susie Learing, Department Second Vice President Patrice Sorensen, Department Secretary Kayla Kennedy, Department Treasurer Christine Patnoe, Department Parliamentarian Kim Anderson, Department Finance Committee Chairperson Kate Aulner, Department Chaplain Sharon Broghammer (virtually), Department Poppy Chairperson Jane Benzel (virtually), Department Historian Regina Whipple, District 1 President Patrice Sorensen (Abstained), District 2 President Deb MacDonald, District 3 President Marla Mosiman, District 4 President Deanne Hoyle, District 5 President Mary Jo Boner, District 6 President Linda Holmes, District 7 President Joyce Smith, District 8 President Karen Richelieu, Past Department President Laura "Susie" Clyde, Past Department President Janet Hurlbert (virtually)

Department President AnnaMae Warnier called the meeting to order. Department Chaplain Sharon Broghammer gave an opening prayer. First Vice President Susie Learing lead the Pledge of Allegiance. Second Vice President Patrice Sorensen lead the Preamble to the Constitution. Department Secretary Kayla Kennedy completed the roll call.

#### **Reading of Unapproved Meeting Minutes**

Department Secretary Kayla Kennedy read the meeting minutes from the June 20, 2024 Pre-Convention Department Executive Committee Meeting. Department Secretary will add an addendum to the minutes listing out the location of each Proposal. First Vice President Susan Learing motioned to accept minutes as amended. District 6 President Linda Holmes seconded the motion. No discussion. Motion carried.

Department Secretary Kayla Kennedy read the meeting minutes from the June 23, 2024 Post-Convention Department Executive Committee Meeting. First Vice President Susan Learing motioned to accept minutes as corrected. Department Chaplain Sharon Broghammer seconded the motion. No discussion. Motion carried.

#### **Community Based Outreach Clinics**

Veterans Affairs and Rehabilitation Chairperson Laura "Susie" Clyde reported there are nine (9) clinics and two (2) Veterans Centers located throughout the state. The clinics are located in Aberdeen, Dakota Dunes, Eagle Butte, Mission, Pierre, Pine Ridge, Rapid City, Watertown, and Winner. The Veterans Centers are located in Rapid City and Sioux Falls. Chairperson Laura "Susie" Clyde is asking the District Presidents to talk to the Units in their Districts to find what the Community Based Outreach Clinics in their local areas are needing so it can be reported to Chairperson Laura "Susie" Clyde. Past Department President Laura "Susie" Clyde made a motion to add a line item to the Veterans Affairs and Rehabilitation Budget for Community Based Outreach Clinic needs; this line item will be used to track the amount spent to better budget for next year. Department Finance Chairperson Kate Aulner seconded the motion. No discussion. Motion passed.

#### **Poppy Pricing**

Poppy Chairperson Jane Benzel asked for consent to raise the poppy prices to \$35.00 per 100 small poppies, \$2.00 each for large poppies. Out-of-state orders will be charged an additional \$15.00 per

1,000 poppies. Consent given. Poppy Chairperson Jane Benzel introduced an Amendment to the Standing Rules. The Amendment will go out with the August mailing and will be voted on electronically at the end of September.

Department President AnnaMae Warnier asked to change the Corsage Contest to a Bonnet Contest at Mid Winter.

### **Mandatory Obligations**

Second Vice President Patrice Sorensen will write up an explanation of the Mandatory Obligations and how those monies are used. Second Vice President Patrice Sorensen will also report on the explanation and possible reasons why units are not paying their Mandatory Obligations at the 2025 Mid-Winter Conference.

### **Finance Committee Report**

Finance Chairperson Kate Aulner brought the following recommendations from the Finance Committee Meeting: Unit Prizes for Meeting Membership Goals, Department Headquarter Printer Purchase, State Fair Booth funding, 2024-2025 Department Budget.

The Finance Committee made a motion to assign \$500 for incentives for the Units who have submitted 100% membership by December 7<sup>th</sup> will receive \$25; Units who have submitted 100% renewal by January 31<sup>st</sup> be entered into a drawing for \$50. Discussion. Motion passed.

The Finance Committee made a motion to allow up to \$1,000 for the purchase of the new printer/copier/scanner and 1 set of HD Toner Cartridges at Office Max. Discussion. Motion passed.

The Finance Committee made a motion to assign \$333.00 for participation at the South Dakota State Fair, which includes 1/3 of the \$400 total booth cost and \$200.00 for Door Prize(s). Discussion. Motion passed.

Department Treasurer Christine Patnoe explained the Preliminary Budget. The Finance Committee made a motion made a motion to accept the Preliminary Budget as is with the assumption Department Secretary and Department Treasurer will work with the Chairpersons and complete billing and budget by August 10, 2024, to be finalized and distributed to the Finance Committee and Department Executive Committee by August 15, 2024, with a final vote no later than September 15, 2024 by the Finance Committee and Department Executive Committee. Department Chaplain Sharon Broghammer seconded motion. Discussion. National Executive Committee person Mary Jo Stier made a motion for a Role Call Vote. First Vice President Susie Learing seconded the motion. No Discussion. Motion passed. Role call vote called. Seven (7) Yes. Five (5) No. Two (2) Abstain. Motion carried.

### **Auxiliary Emergency Fund Fundraiser**

Auxiliary Emergency Fund Chairperson Linda Holmes made a motion to hold a fundraiser for the Auxiliary Emergency Fund. Consent given. Department Historian Regina Whipple seconded the motion. No Discussion. Motion carried.

### **Membership Report**

Membership Chairperson Rose Kraft presented the 2024-2025 Membership Goals.

### **Virtual Meeting Space Presentation**

National Executive Committee person Mary Jo Stier and Second Vice President Patrice Sorensen gave a presentation about the difference between Zoom and Teams for information only. Department Secretary Kayla Kennedy made a motion to currently table the discussion, if you have any additional questions about Teams, please e-mail them to Second Vice President Patrice Sorensen, at the September meeting she can answer those questions, we can schedule training sessions with a final vote at the 2025 Mid Winter Conference. First Vice President Susie Learing seconded the motion. Discussion. Motion passed.

### **Budget Line Items vs Standing Rules**

Second Vice President Patrice Sorensen will research with the help of Department Secretary Kayla Kennedy the past five (5) years of meeting minutes to find if there are any items the Department Executive Committee have voted to pay that needs to be added to the Governing Documents.

National Executive Committee person Mary Jo Stier made a motion to pay the Legionette Editor \$175 for attendance at the 2024 Mid Winter Conference and Hospital Representatives Gloria Bonjour and Julie Weinmann \$175 for reports not presented at the 2024 Department Convention due to an Act of God upon receipt of reports. Second Vice President Patrice Sorensen seconded the motion. No discussion. Motion passed.

### **Reissue of Missing Check**

National Executive Committee person Mary Jo Stier asked for consent to reissue the check made to the Hot Springs VA for funds collected during National Executive Committee person Mary Jo Stier year as Department President for the Department Presidents Project. Consent given.

### **District 1 President Resignation**

Department President AnnaMae Warnier read the District 1 President Patrice Sorensen resignation letter due to taking the office of Department Second Vice President. First Vice President Susie Learing made a motion to accept the revised resignation as a voting member of the District 1 President. Department Historian Regina Whipple seconded the motion. No discussion. Motion carried.

Department President AnnaMae Warnier appointed Second Vice President Patrice Sorensen as the Pro Tem Non Voting District 1 President. Consent given.

### **Acceptance of Charters**

Department President asked for consent to accept the Charters of Erwin Unit 0241, Gayville Unit 0237, and Toronto Unit 0081. Consent given.

Minutes transcribed by Department Secretary Kayla Kennedy.



## **Department Finance Committee Meeting**

June 20, 2024 1:30pm

2024 Pre Convention

Attendance: Department President Patsy Madsen, First Vice President AnnaMae Warnier, Second Vice President Susie Learning, Immediate Past Department President Joyce Smith, Finance Chair Kate Aulner, Department Secretary Kayla Kennedy, Pro Tem Department Treasurer Kayla Kennedy, Member at Large Jeannine Loesch, and Member at Large Laura Susie Clyde.

Department President Patsy Madsen called the meeting to order. Past Department Chaplain Sharon Broghammer gave an opening prayer. First Vice President AnnaMae Warnier lead the Pledge of Allegiance. Second Vice President Susie Learning lead the American Legion Auxiliary Preamble to the Constitution. Department Secretary Kayla Kennedy completed the finance committee roll call.

Department Secretary Kayla Kennedy read the minutes of the previous Finance Committee Meeting, which took place on February 16 at the Mid Winter Conference. Member at Large Jeannine Loesch made a motion to approve the minutes of the February 16 minutes. Member at Large Laura Susie Clyde seconded the motion. No discussion. Motion carried.

Third Quarter Audit—Postponed due to the resignation of Past Department Treasurer Carol Edwards and the inexperience in terms of the position of Department Secretary Kayla Kennedy who was appointed as Pro Tem Treasurer.

Access Systems Copier—Department Secretary Kayla Kennedy gave a report as to the status of the copier currently located in the previous Department Headquarters at Clear Lake. The cost as of May 2024 to return the copier is \$684.91. This quote has expired and Department Secretary Kayla Kennedy is working on getting an up to date quote.

July Budget Meeting—The July Budget Meeting is scheduled for July 13, 2024 in Watertown. More information to come.

Warrant Signatories—The Immediate Past Department President will continue to sign warrants for expenses incurred during their term in office. If the current Department President is signing these warrants, the Immediate Past Department President is to receive a copy of it as well.

Account Signatories—There are a number of accounts that the Pro Tem Treasurer and Department Secretary Kayla Kennedy does not have access to which include accounts at banks other than the main bank for the Department. Also included are the accounts held be the VA Hospital Representatives for VA Hospital needs, gift shops, and Christmas party. A motion was made at the 2023 Department Convention to have the left over Gift Shop funds returned to the Department, however Department Secretary has not received any of those funds. Veterans Affairs and Rehabilitation Chairperson Laura Susie Clyde explained that many Gift Shop Representatives use money after the holidays to buy items for next years Gift Shops due the post holiday sales.

Department Banks—Department Secretary Kayla Kennedy will continue to research banks that have locations statewide for checking and savings accounts.

Member at Large Laura Susie Clyde made a motion to adjourn the meeting. Member at Large Jeannine Loesch seconded the motion. No discussion. Motion carried. Meeting adjourned.

Minutes transcribed by Department Secretary Kayla Kennedy.

Unapproved

## Department Finance Committee Meeting

June 23, 2024 10:30am

2024 Post Convention

Attendance: Department President AnnaMae Warnier, First Vice President Susie Learning, Second Vice President Patrice Sorensen, Immediate Past Department President Patsy Madsen, Finance Chair Kate Aulner, Department Secretary Kayla Kennedy, Department Treasurer Christine Patnoe, Member at Large Jeannine Loesch, and Member at Large Laura Susie Clyde.

Department President AnnaMae Warnier called meeting to order. Department Chaplain Sharon Broghammer gave an opening prayer. First Vice President Susie Learning lead the Pledge of Allegiance.

Finance Chair Election—Laura Susie Clyde made a motion to appoint Kate Aulner as Finance Chair. Member at Large Jeannine Loesch seconded the motion. No discussion. Motion passed.

State Fair—Department President requested the Finance Committee recommend to the Department Executive Committee to approve annually adding a booth at the South Dakota State Fair to the budget. The current overall cost of the booth is \$400 to be split equally with the American Legion and the Sons of the American Legion. Immediate Past Department President Patsy Madsen made a motion to annually add a booth at the South Dakota State Fair to the budget. Laura Susie Clyde seconded the motion. No discussion. Motion passed.

Juniors—Junior Chair Heather Kruger announced the Juniors will be asking for funds disbursements throughout the year to assist veterans in South Dakota.

Audit Sub-Committee—Department President AnnaMae Warnier, Finance Chair Kate Aulner, Member at Large Dawn Barber, Department Secretary Kayla Kennedy, and Department Treasurer were selected to complete the third quarter audit. Date and time to be determined.

VA&R Clinics—Veterans Affairs and Rehabilitation Chair Laura Susie Clyde brought to the attention of the Finance Committee that the VA Clinics have requested that we help to support the clinics across the state by supplying small needed items. Member at Large Laura Susie Clyde made a motion to gather charging VA&R Chair Laura Susie Clyde with gathering information on the number of clinics and their needs to be brought to the Department Executive Committee for recommendation to be added to the annual budget. Member at Large Jeannine Loesch seconded the motion. No discussion. Motion carried.

VA&R Books-- Veterans Affairs and Rehabilitation Chair Laura Susie Clyde requested the Finance Committee to purchase hard copy books on the Veterans Affairs and Rehabilitation Program to educate our units and members. She has requested for the Department to purchase 200 books at \$1.50 (bulk pricing) a book totaling \$300 plus shipping. It was stated the book is also available for free in soft copy (digital) on the American Legion Auxiliary website. Member at Large Laura Susie Clyde made a motion to announce to Unit Presidents via the Department Mailing and on the Facebook group that Veterans Affairs and Rehabilitation Program books are available through digital download at American Legion Auxiliary website at no cost or for

purchase from the Department Headquarters for \$2.25 per book (\$1.50 per book + \$0.75 postage and handling). Member at Large Jeannine Loesch seconded the motion. No discussion. Motion carried.

#### Announcements

\$42,000 Deficit—Several members at large were concerned about the \$42,000 that was mentioned during the reading of past meeting minutes. It was found the \$42,000 deficit was, in fact, the loss taken on the 2022 990.

Release of funds—It was asked when requesting consent from the Finance Committee to release funds for specific purchases to include all members of the Finance Committee. Additionally, the Department Secretary when sending signed warrants to Committee Chairs will also include either the current balance of the program or specific line item on the budget.

First Vice President Susie Learning made a motion to adjourn meeting. Immediate Past Department President Patsy Madsen seconded the motion. No discussion. Motion carried. Meeting adjourned.

Minutes transcribed by Department Secretary Kayla Kennedy.

## **Department Finance Committee Meeting**

June 13, 2024 2:00pm

2024 Budget Meeting

Attendance: Department President AnnaMae Warnier, First Vice President Susan Learing, Second Vice President Patrice Sorensen, Finance Chairperson Kate Aulner, Department Secretary Kayla Kennedy, Department Treasurer Christine Patnoe, Member at Large Dawn Barber (virtually), and Member at Large Laura Susie Clyde.

Department President AnnaMae Warnier called the meeting to order. Department Chaplain Sharon Broghammer gave an opening prayer. First Vice President Susie Learing lead the Pledge of Allegiance. Second Vice President Patrice Sorensen lead the Preamble to the Constitution. Department Secretary Kayla Kennedy completed the roll call.

### **Reading of Unapproved Meeting Minutes**

Department Secretary Kayla Kennedy read the meeting minutes from the June 20, 2024 Pre-Convention Finance Meeting. First Vice President Susan Learing motioned to accept minutes as read. Member at Large Laura Clyde seconded the motion. No discussion. Motion carried.

Department Secretary Kayla Kennedy read the meeting minutes from the June 23, 2024 Post-Convention Finance Meeting. Minutes will be corrected and sent out to Finance Committee members for approval.

### **Audit Report**

Finance Chairperson Kate Aulner gave the Third Quarter Audit Report. The audit was completed on July 8, 2024.

### **Account Signatories**

Department Secretary Kayla Kennedy gave the Account Signatories Report. Account signatures have been updated at First Premier Bank, First Interstate Bank, and Black Hills Federal Credit Union. Department Secretary Kayla Kennedy will work on the CDs.

### **Access Systems Copier**

Department Secretary Kayla Kennedy gave a report on returning the copier leased through Access Systems. It will cost \$367.43 to buy out the lease and return the copier. Consent was given to return the copier.

### **Credit Card Limits per Credit Card**

Consent was given to update the Department credit cards to the following: Department Secretary, Kayla Kennedy: \$15,000; Department Treasurer, Christine Patnoe; \$2,000; Office Assistant/Membership Chairperson, Rose Kraft: \$15,000. The overall limit for the Department is \$32,000.00.

### **Deficit Information**

Department Treasurer Christine gave a report about the \$42,000 deficit. The \$42,000 deficit breaks down to bills for the previous year being entered and paid the next year.

### **New Office Equipment**

Department Secretary Kayla Kennedy expressed a need to purchase a new printer/copier/scanner for the Department Headquarters. Currently, the Department is using her personal printer. Department Secretary Kayla Kennedy presented the Finance Committee with two options of printers. Each printer has an option to outright purchase the printer. The quote from A&B Business was considerably higher than the quote from Office Max. Member at Large Laura Susie Clyde made a motion to allow up to \$1,000 for the purchase of the new printer/copier/scanner and 1 set of HD Toner Cartridges at Office Max. Department President AnnaMae Warnier seconded the motion. No Discussion. Motion carried.

### **Preliminary Budget**

Department Treasurer Christine Patnoe went over the Preliminary Budget with the Finance Committee. Due to the incomplete financials from 2023-2024 year, the Preliminary Budget is unfinished. Second Vice President Patrice Sorensen made a motion to accept the Preliminary Budget as is with the assumption Department Secretary and Department Treasurer will work with the Chairpersons and complete billing and budget by August 10, 2024, to be finalized and distributed to the Finance Committee and Department Executive Committee by August 15, 2024, with a final vote no later than September 15, 2024 by the Finance Committee and Department Executive Committee. Member at Large Laura Susie Clyde seconded the notion. No discussion. Motion carried.

### **Legionette/Bulk Mailing Printer**

Department Secretary Kayla Kennedy has been tasked with researching other printer companies.

### **Membership Incentives**

Membership Chairperson Rose Kraft asked for consent for a budget of \$500 to pay to Units who reached 100% membership by Pearl Harbor Day, December 7, 2024 and Units who have reached 100% renewal by January 31, 2025. These Units would also be entered into a \$50 drawing for reaching these goals.

### **Department Asset List**

Department Secretary Kayla Kennedy will work on getting an Asset List.

### **Credit Card Purchase Limit**

Currently, there is no limit on individual purchases made by the Department Secretary or Department Treasurer.

Meeting adjourned.

Minutes transcribed by Department Secretary Kayla Kennedy.



104th American Legion Auxiliary of South Dakota Department Convention  
Ramkota Conference Center  
Pierre, SD  
June 20-23, 2024

## HIGHLIGHTS OF THE CONVENTION

- 185 members were in attendance.
- 45 units were present.
- Reading of the Constitution and Bylaws and voted on the amendments.
- Reports from the Department Officers, Chairman, Hospital Reps and District Presidents.
- South Dakota American Legion Band played at the Joint Memorial Service.
- Joint Banquet for the Legion, ALA, Sons, & Riders was Friday evening.
- A replacement charter for Wessington Springs Unit 14 was presented to replace the original charter that was lost in a tornado ten years ago.
- Guest speakers were: National President Lisa Williams of Alaska and South Dakota State Commander Courtney Steffen, and South Dakota Girl's State Governor Hannah Eimers
- Marlene Heimer from District 4 is the SD Unit Member of the Year.
- South Dakota American Legion Band Concert at noon on Saturday.
- Auxiliary Banquet honored 25-year Past Department President, Sereta Douthit who was unable to be there.
- 35 tables were set up at Girl's State which helped to keep the cost down.
- SD donations for Veteran Affairs & Rehabilitation are the highest in the Northwest Division.
- Price of poppies is going up for next year.
- SD is the only state to have a newspaper at girl's State.
- ALA Memorial Service was on Sunday morning.
- The Auxiliary will have a booth at the SD State Fair.
- Auxiliary Officers are Pres.-Anna Mae Warnier; 1st VP-Susie Learing; 2nd VP-Patrice Sorensen; Chaplain -Sharon Broghammer; Historian-Regina Whipple; National Executive Committee-Mary Jo Stier. Dept. Secretary is Kayla Kennedy and our new Dept. Treasurer is Christine Patnoe.

District 8 President Karen Richelieu





## 2025 MEMBERSHIP GOALS BY DISTRICT

### DISTRICT 1

Unit #	Location	Membership Goal
0032	Belle Fourche	7
0255	Bison	34
0315	Box Elder	49
0147	Buffalo	47
0082	Bullhead	31
0124	Dupree	30
0191	Eagle Butte	95
0106	Faith	25
0120	Isabel	78
0031	Lead	28
0066	Lemmon	58
0239	Little Eagle	20
0139	McIntosh	46
0121	McLaughlin	8
0311	Piedmont	136
0324	Rock Creek	7
0164	Spearfish	88
0033	Sturgis	47
0083	Timber Lake	51
	<b>Total</b>	<b>885</b>



## 2025 MEMBERSHIP GOALS BY DISTRICT

### DISTRICT 2

Unit #	Location	Membership Goal
0046	Custer	17
0301	Draper	12
0172	Edgemont	19
0303	Hermosa	35
0071	Hot Springs	124
0027	Kadoka	27
0240	Martin	160
0143	Midland	56
0075	Murdo	16
0256	New Underwood	30
0173	Philip	34
0022	Rapid City	72
0125	Rosebud	9
0094	White River	23
	<b>Total</b>	<b>634</b>



## 2025 MEMBERSHIP GOALS BY DISTRICT

### DISTRICT 3

Unit #	Location	Membership Goal
0077	Blunt	8
0036	Bonesteel	17
0146	Colome	105
0091	Dallas	32
0187	Fairfax	17
0020	Fort Pierre	22
0135	Gettysburg	99
0006	Gregory	91
0220	Herrick	119
0035	Highmore	41
0159	Hoven	55
0179	Kennebec	61
0038	Miller	62
0079	Onida	77
0008	Pierre	74
0089	Presho	27
0157	Vivian	21
0169	Winner	200
	Total	1128



## 2025 MEMBERSHIP GOALS BY DISTRICT

### DISTRICT 4

Unit #	Location	Membership Goal
0024	Aberdeen	34
0264	Bowdle	33
0242	Brentford	62
0262	Claremont	22
0058	Columbia	43
0148	Conde	68
0213	Cresbard	66
0069	Doland	20
0186	Eureka	37
0102	Faulkton	82
0039	Groton	97
0170	Herreid	77
0275	Java	6
0276	Long Lake	48
0151	Mellette	73
0004	Mobridge	103
0178	Orient	12
0272	Pollock	28
0092	Redfield	82
0259	Roscoe	36
0100	Selby	28
0207	Stratford	24
0292	Tulare	18
0137	Warner	36
	Total	1135



## 2025 MEMBERSHIP GOALS BY DISTRICT

### DISTRICT 5

Unit #	Location	Membership Goal
0103	Astoria	16
0230	Aurora	21
0229	Big Stone City	112
0108	Bradley	19
0080	Britton	74
0074	Brookings	62
0037	Bryant	53
0153	Carpenter	11
0250	Castlewood	106
0060	Clark	50
0049	Clear Lake	44
0198	Elkton	53
0184	Estelline	32
0199	Garden City	26
0109	Gary	69
0267	Grenville	17
0141	Langford	16
0009	Milbank	118
0180	New Effington	43
0099	Pierpont	29
0209	Raymond	50
0104	Reville	11
0048	Rosholt	45
0050	Sisseton	146
0171	Strandburg	20
0076	Veblen	43
0114	Volga	31
0017	Watertown	93
0129	Waubay	60
0040	Webster	116
0088	White	97
0113	Willow Lake	45
0064	Wilmot	40
	<b>Total</b>	<b>1768</b>



## 2025 MEMBERSHIP GOALS BY DISTRICT

### DISTRICT 6

Unit #	Location	Membership Goal
0041	Alexandria	46
0042	Arlington	92
0047	Artesian	35
0260	Badger	43
0061	Canova	18
0003	Chamberlain	48
0138	De Smet	25
0166	Emery	19
0261	Ethan	48
0016	Gann Valley	30
0084	Hitchcock	32
0145	Howard	20
0007	Huron	45
0280	Iroquois	42
0130	Kimball	25
0063	Lake Preston	26
0093	Letcher	75
0018	Mitchell	80
0210	Mount Vernon	83
0158	Oldham	14
0005	Plankinton	12
0026	Stickney	26
0110	Wessington	133
0014	Wessington Springs	125
0096	White Lake	28
0059	Wolsey	32
0029	Woonsocket	60
	<b>Total</b>	<b>1262</b>



## 2025 MEMBERSHIP GOALS BY DISTRICT

### DISTRICT 7

Unit #	Location	Membership Goal
0086	Alcester	19
0175	Baltic	34
0072	Beresford	13
0318	Brandon	26
0162	Canistota	37
0053	Canton	20
0136	Chester	110
0278	Colman	14
0065	Dell Rapids	94
0097	Egan	32
0023	Garretson	196
0045	Harrisburg	19
0118	Hartford	49
0128	Hudson	22
0062	Humboldt	55
0025	Madison	47
0154	Montrose	82
0105	Nunda	30
0216	Ramona	20
0140	Salem	79
0015	Sioux Falls	253
0911	Sioux Falls	12
0266	Tea	21
0122	Trent	27
0131	Valley Springs	50
0177	Worthing	7
	<b>Total</b>	<b>1368</b>



## 2025 MEMBERSHIP GOALS BY DISTRICT

### DISTRICT 8

Unit #	Location	Membership Goal
0052	Armour	20
0150	Avon	65
0043	Centerville	16
0283	Chancellor	26
0274	Corsica	14
0176	Davis	13
0249	Delmont	19
0056	Geddes	74
0021	Hurley	39
0193	Irene	45
0010	Lake Andes	28
0235	Marion	31
0152	Menno	39
0194	Parkston	32
0115	Platte	75
0132	Springfield	47
0183	Tabor	66
0142	Tripp	48
0002	Tyndall	17
0001	Vermillion	32
0011	Wagner	82
0013	Wakonda	74
0012	Yankton	81
	Total	983

# American Legion Auxiliary Department of South Dakota

## Membership Transmittal Form

Please mail to: South Dakota American Legion Auxiliary, PO Box 983, Mitchell, SD 57301

20 \_\_\_\_ - 20 \_\_\_\_ Membership Year

Date: \_\_\_\_\_

Town: \_\_\_\_\_ Unit #: \_\_\_\_\_ District #: \_\_\_\_\_

Member Reporting: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

### Transmittal Sheet Summary

_____ Seniors X \$30.00 = _____ \$12 Nation & \$18 Department	_____ Juniors X \$5.00 = _____ \$2.50 Nation & \$2.50 Department
_____ PUFL X \$0.00 = _____ Do <b>NOT</b> list PUFLs on detailed roster below	_____ Back Dues X \$30 or \$5 = _____ \$30 for Senior or \$5 for Junior

Total any (+) Underpayments or (-) Credits \_\_\_\_\_

Check Number: \_\_\_\_\_ Total Dues Remitted: \_\_\_\_\_

YTD Membership Total: \_\_\_\_\_

### Members for Transmittal

List only members you are paying for on this transmittal. Indicate the year in the last column if paying back dues.

**Use a Member Update Form to report Name, Address, Phone, or E-Mail changes.**

**Use the Deceased Member Form to report deaths.**

ID Number	Last Name	First Name	MI	Sr	Jr	Back Dues Year(s)
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

	ID Number	Last Name	First Name	MI	Sr	Jr	Back Dues Year(s)
11.							
12.							
13.							
14.							
15.							
16.							
17.							
18.							
19.							
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34.							
35.							
36.							
37.							

# American Legion Auxiliary Department of South Dakota

## Member Data Update Form

Please mail to: South Dakota American Legion Auxiliary, PO Box 983, Mitchell, SD 57301

Town & Unit #: \_\_\_\_\_ District #: \_\_\_\_\_

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Date of Request: \_\_\_\_\_

**Type of Change:**

Address Change

Name Change

Additional Information

**Address Change:**

Former: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

New: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Name Change:**

Former: \_\_\_\_\_

New: \_\_\_\_\_

**Additional Information (i.e. continuous years, date of birth, phone number, email):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_



# American Legion Auxiliary Department of South Dakota

## Member Transfer Form

Please mail to: South Dakota American Legion Auxiliary, PO Box 983, Mitchell, SD 57301

New Town & Unit #: \_\_\_\_\_ District #: \_\_\_\_\_

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Previous Town & Unit #: \_\_\_\_\_ State: \_\_\_\_\_

Member Signature: \_\_\_\_\_

New Unit Officer Signature \_\_\_\_\_



# American Legion Auxiliary Department of South Dakota

## Deceased Member Notice

Please mail to: South Dakota American Legion Auxiliary, PO Box 983, Mitchell, SD 57301

Department Headquarters will forward information to the Legionette Chair/Editor

Town & Unit #: \_\_\_\_\_ District #: \_\_\_\_\_

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Date of Death: \_\_\_\_\_ Additional Notes: \_\_\_\_\_

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Town & Unit #: \_\_\_\_\_ District #: \_\_\_\_\_

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Date of Death: \_\_\_\_\_ Additional Notes: \_\_\_\_\_

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Town & Unit #: \_\_\_\_\_ District #: \_\_\_\_\_

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Date of Death: \_\_\_\_\_ Additional Notes: \_\_\_\_\_

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Town & Unit #: \_\_\_\_\_ District #: \_\_\_\_\_

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Date of Death: \_\_\_\_\_ Additional Notes: \_\_\_\_\_

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Town & Unit #: \_\_\_\_\_ District #: \_\_\_\_\_

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Date of Death: \_\_\_\_\_ Additional Notes: \_\_\_\_\_

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_



# American Legion Auxiliary Department of South Dakota

## Obligations Form

Please mail to: South Dakota American Legion Auxiliary, PO Box 983, Mitchell, SD 57301

Town: \_\_\_\_\_ Unit #: \_\_\_\_\_ District #: \_\_\_\_\_

Date: \_\_\_\_\_ Check Number: \_\_\_\_\_

### Mandatory Obligations

National Convention Assessment *	\$ _____
Quarters (\$0.25 per member)	\$ _____
Bond (\$6.00 flat fee)	\$ _____
Dept Convention Delegate Fee **	\$ _____

### Non-Mandatory Obligations

Convention Proceedings Book (\$15.00) \$ \_\_\_\_\_

### Auxiliary Programs

#### *Rehabilitation (VA&R)*

Facility Name \_\_\_\_\_

Veterans Care (Donations & Showers)	\$ _____
Christmas Party	\$ _____
Christmas Gift Shop	\$ _____
Creative Arts	\$ _____

#### *Children and Youth*

Donations	\$ _____
Scholarships	\$ _____
Child Welfare Foundation	\$ _____

#### *Programs*

Auxiliary Emergency Fund	\$ _____
Juniors	\$ _____
Past Presidents Parley	\$ _____
National President's Project	\$ _____
Spirit of Youth Scholarship	\$ _____
Department Presidents Project	\$ _____

#### *Others we Support*

Legion Band \$ \_\_\_\_\_

**Total Obligations** \$ \_\_\_\_\_

* National Convention Assessment	
1-15 Members	\$7.00
16-25 Members	\$8.00
26-35 Members	\$9.00
36-50 Members	\$10.00
51-75 Members	\$11.00
76-125 Members	\$13.00
126-200 Members	\$15.00
201+ Members	\$18.00

** Department Convention		
# of Members	Total # of Delegates	Total Fee
Unit Minimum	1	\$5.00
2-30 Members	2	\$10.00
31-60 Members	3	\$15.00
61-90 Members	4	\$20.00
91-120 Members	5	\$25.00
121-150 Members	6	\$30.00
151-180 Members	7	\$35.00
181-210 Members	8	\$40.00
211-240 Members	9	\$45.00
241-270 Members	10	\$50.00
271-300 Members	11	\$55.00
301-330 Members	12	\$60.00

Member Reporting: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_









## *Suggested Items*

Books  
Backpack/Book Bag  
Loose Paper  
Notebooks  
Folders  
3 Ring Binders  
Pencils  
Pens  
Erasers  
Highlighters  
Crayons  
Colored Pencils  
Markers  
Pencil Box/Pencil Case  
Scissors  
Glue/Glue sticks  
Rulers  
Calculators  
Craft Supplies  
Kleenex/Paper Towels  
Hand Sanitizer  
Disinfecting Wipes/Baby Wipes  
Mentoring/Reading  
Donation to School  
Donation to Library  
Donation to Scholarship  
Clothing  
Patriotic Item  
Sports Equipment/Games  
Box Tops 4 Education



# American Legion Auxiliary of South Dakota Poppy Order

YEAR \_\_\_\_\_

Location: \_\_\_\_\_ Unit # \_\_\_\_\_ District # \_\_\_\_\_

State \_\_\_\_\_ Out of State Orders, please add \$15 per thousand to help with postage cost

	Quantity	Cost
Small Poppy	1,000	\$350.00
Small Poppy	100	\$35.00
Large Poppy	1	\$2.00

Size	Order Quantity	Cost Per Poppy	Extended Cost
Small Poppy		\$0.35	
Large Poppy		\$2.00	
<b>Total</b>			

Payment Enclosed: \$: \_\_\_\_\_

Please mail completed form and payment when ordering. The veterans are paid as they complete the poppies.  
Forms and payments are to be sent to: American Legion of South Dakota, PO Box 983, Mitchell, SD 57301

SHIP POPPIES TO: Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

\_\_\_\_\_  
Signature of Unit Secretary \_\_\_\_\_  
Date





**\$400 Senior Member Scholarship**  
**American Legion Auxiliary – Department of South Dakota**

**Objective:** South Dakota American Legion Auxiliary shall award annually a \$400 scholarship to be used for attending either a technical institution or college/university

**Eligibility:** The applicant must be a Senior member, and have been a Junior or Senior member of the South Dakota American Legion Auxiliary for at least three years, and be a current member. She must be in need of financial assistance.

**Requirements:** The applicant must be attending, or will be attending, a college/university or technical institute. She shall submit

- (1) Two letters of recommendations, one from a local or Department officer of the American Legion Auxiliary, and the other from a community, school or church representative.
- (2) a resume of Auxiliary/community/school activities, honors and awards.
- (3) an essay of 200-400 words entitled Why I am a Member of the American Legion Auxiliary.
- (4) a copy of her most recent high school/university transcript.
- (5) the completed application to include financial need.

**Criteria:** Judges will select the winner on the basis of Americanism, 20%; Essay/Application, 20%; Academics, 20%; Financial need 30%; and References, 10%.

**Notification** of winner shall be done by mail.

**Deadline** to Department Education Chairman is by March 1.

Mail to:  
Jan Seibel  
42541 102<sup>nd</sup> St  
Britton SD 57430  
605-448-3002

Verification of receipt of application by the Department Education Chairman may be obtained by enclosing a self-addressed, stamped envelope with the application.

In the event the applicant is awarded a National and a South Dakota scholarship, or two South Dakota scholarships, she must relinquish the lesser of the two to her alternate.



Application for \$400 Senior Member Scholarship

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address/ City/State/Zip \_\_\_\_\_

Date of enrollment in the American Legion Auxiliary \_\_\_\_\_

Total number of membership years \_\_\_\_\_ Occupation \_\_\_\_\_

Name and address of college/university or technical institute you will be attending

\_\_\_\_\_

Financial Statement

Marital Status: Married \_\_\_\_\_ Widowed \_\_\_\_\_ Single \_\_\_\_\_

Annual Gross Income including all income such as pensions, SS, SSA, GI Bill, etc. \_\_\_\_\_

Number of dependents under the age of 18 \_\_\_\_\_ Over 18 \_\_\_\_\_

Personal statement of Financial Need:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Mail application and required documents by March 1 to:

Jan Seibel  
42541 102<sup>nd</sup> St  
Britton SD 57430  
[seibelj@ventuecomm.net](mailto:seibelj@ventuecomm.net)  
605-448-3002



**AMERICAN LEGION AUXILIARY – DEPARTMENT OF SOUTH DAKOTA  
\$500 SCHOLARSHIP FOR COLLEGE/UNIVERSITY OR TECHNICAL INSTITUTE**

**Objective:** South Dakota American Legion Auxiliary shall award annually two \$500 scholarship for a college/university and two \$500 scholarship for technical institutions, in order to further education beyond high school level.

**Eligibility:** The applicant shall be

- a. the child or grandchild of a veteran, or the child or grandchild of a member of the American Legion Auxiliary.
- b. not under sixteen (16) nor over twenty-two (22) years of age.
- c. financially unable to attend a university or technical institute after graduation from high school.
- d. a resident of South Dakota.
- e. a first time winner of this award; an applicant who has previously been awarded this scholarship is ineligible.

**Requirements:**

The applicant shall submit

- a. Original article of not more than 500 words on “Why I want to attend a College/University” or “Why I want to attend a Technical Institute.”
- b. Copy of high school or current college/ university/technical institute grades.
- c. Completed application, stating actual need of financial assistance.
- d. All required documents to Department Education Chairman, postmarked by March 1.
- e. Letters of Recommendations as listed below.

**Letters of Recommendation:**

The applicant shall submit three (3) letters of recommendation;

- a. one letter from a member of the local American Legion Auxiliary.
- b. one letter from a school administrator from school he/she will graduate or currently attends, or clergy of the church he/she attends.
- c. one letter from a business person or representative citizen who knows him/her in community/home life.

**Letters of recommendation shall include statements of:**

- a. Character – giving standards of conduct, strength of character, adherence to truth and conscience, devotion to church and daily duties.
- b. Americanism – fine ideals, love of country.
- c. Activities – describing activities of church, school, organizations or community leadership ability, work history and personal magnetism.

**Awards:**

- a. The Department Education Chairman of American Legion Auxiliary, with qualified judges chosen by her, shall make the final selections. Entries shall be judged, and winners selected, using the following criteria: Character/Leadership, 20%; Americanism, 20%; Essay/Application, 20%; Academics, 20%; Basis of Need, 20%.
- b. The committee shall select alternates for each award, in the event the winners cannot execute his/her plans.
- c. Winners will be notified by mail.
- d. In the event the applicant is awarded a National scholarship and a South Dakota scholarship, or two South Dakota scholarships, he/she must relinquish the lesser of the two scholarships to his/her alternate.

**Application forms**

- a. May be secured from the Department Education Chairman or Department Headquarters.
- b. Are mailed to Department Education Chairman on or before March 1.

Mail to:

Jan Seibel  
42541 102<sup>nd</sup> St  
Britton SD 57430

Verification of receipt of student application may be obtained by enclosing a self-addressed, stamped envelope with the application.

**AMERICAN LEGION AUXILIARY ---- DEPARTMENT OF SOUTH DAKOTA**  
**Application for either \$500 College/University or \$500 Technical Institute Scholarship**

Name of applicant \_\_\_\_\_ Date of birth \_\_\_\_\_

Name of father \_\_\_\_\_ Mother \_\_\_\_\_

Grandparent \_\_\_\_\_ (Fill in only the name of the person who gives you eligibility)

Date of father's, mother's or grandparent's enlistment \_\_\_\_\_

Discharge date and place \_\_\_\_\_

If applying as an Auxiliary member's child, give the American Legion Auxiliary Unit Name and number to which member belongs \_\_\_\_\_

Number of children in family \_\_\_\_\_ ages \_\_\_\_\_ number in college \_\_\_\_\_

Occupation of father, step-father or guardian \_\_\_\_\_ income \_\_\_\_\_

Occupation of mother, step-mother or guardian \_\_\_\_\_ income \_\_\_\_\_

Social Security, government compensation or pension you receive \_\_\_\_\_

Will you be eligible under another government program? \_\_\_\_\_ Amount \_\_\_\_\_

Have you applied for or been awarded another scholarship? \_\_\_\_\_ Name/Amount \_\_\_\_\_

High school from which you will, or have graduated \_\_\_\_\_ Date \_\_\_\_\_

Name and address of College/University or Technical Institute you wish to attend:

\_\_\_\_\_

Checklist for applying:

1. Completed application
2. Essay on "Why I want to attend a College/University" or "Why I want to attend a Technical Institute."
3. Copy of high school grades or educational institution you currently attend,
4. Mail on or before March 1
5. Three letters of recommendation from:
  - a. A member of the American Legion Auxiliary
  - b. School administrator or clergy
  - c. Business man or woman, or a representative citizen

Signature of applicant \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mail to Department Education Chairman  
Jan Seibel  
42541 102<sup>nd</sup> St  
Britton SD 57430  
605-448-3002



**THELMA FOSTER JUNIOR SCHOLARSHIP**  
**AMERICAN LEGION AUXILIARY**  
**Junior Auxiliary Member Scholarship**

There will be one scholarship award in the amount of \$300 to a Junior American Legion Auxiliary member as a gift, not a loan. This scholarship is awarded to Junior Members who are not over the age of 18. If applying for this scholarship then you do not apply for the Thelma Foster Senior Scholarship which is for members that are 19 years old or older. This Scholarship is based on the age not the year in school.

1. Candidates shall be Junior members of the South Dakota American Legion Auxiliary, and said Junior to have held membership in the American Legion Auxiliary for the past three years and must now hold a Junior membership card for the current year, or have turned 18 years of age in her Senior year of school.
2. Applicants must be in their Senior year of an accredited high school, but cannot have attended an institution of higher learning.
3. Participation in this scholarship program shall be on a voluntary basis.
4. The scholarship application shall be mailed to the Department Education Chairman by March 1.
5. The scholarship must be used within twelve months of the date the winner received notification.
6. The award will be paid for the first semester upon notice that the candidate has registered for college.
7. The decision of the judges shall be final.
8. Judging shall be on the following basis:

**Judging:** Based on the following – Character/Leadership, 20%; Americanism, 20%; Academics, 20%, Essay/Application, 20%; and Basis of need, 20%.

**APPLICATION PACKET REQUIREMENT**

1. Completed application for the Thelma Foster Scholarship for Junior Members.
2. An original essay of no more than 1,000 words on the topic “America, We Remember.”
3. A copy of the transcript of high school grades of applicant.
4. A brief statement of the military service of the person through whom applicant is eligible Including branch of service, dates of service or photocopy of veteran’s discharge papers.
5. Three letters of recommendation
  - a. One letter from a school administrator or guidance counselor.
  - b. One letter from a clergy of applicant’s choice
  - c. One letter from an adult citizen, other than a relative, attesting to the applicant’s character in regard to conduct, citizenship and leadership.



Application for Thelma Foster Scholarship for Junior Members  
American Legion Auxiliary – Department of South Dakota

This application must be submitted to the Department Education Chairman by March 1.

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_  
City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Date of enrollment in the American Legion Auxiliary \_\_\_\_\_

Name of Veteran under whom applicant is eligible \_\_\_\_\_  
Living? \_\_\_\_\_ Deceased? \_\_\_\_\_

Number of dependent siblings under 18 \_\_\_\_\_ Over 18 \_\_\_\_\_ Grade level \_\_\_\_\_  
Number attending college \_\_\_\_\_

Occupation of father, stepfather or guardian \_\_\_\_\_ Annual Income \$ \_\_\_\_\_  
Occupation of mother, stepmother or guardian \_\_\_\_\_ Annual Income \$ \_\_\_\_\_

Total monthly government compensation or pension received by parent/child \$ \_\_\_\_\_

Total Compensation or pension for applicant if mother has remarried \$ \_\_\_\_\_

Are you eligible for or drawing Social Security payments? Yes \_\_\_\_\_ No \_\_\_\_\_  
If so, monthly amount \$ \_\_\_\_\_ Time limit of benefits \_\_\_\_\_  
Are you eligible for benefits under Survivors and Dependents Education? \_\_\_\_\_

Proposed date of graduation from high school \_\_\_\_\_

Name and address of school of higher education you hope to attend  
\_\_\_\_\_

Degree and career field you plan to pursue \_\_\_\_\_

Signature of applicant \_\_\_\_\_

**Mail to**  
Jan Seibel  
42541 102<sup>nd</sup> St  
Britton SD 57430  
Phone 605-448-3002



**THELMA FOSTER SENIOR SCHOLARSHIP**  
**AMERICAN LEGION AUXILIARY**  
Senior Auxiliary Member Scholarship

There will be one scholarship award in the amount of \$300 to a Senior American Legion Auxiliary member as a gift.

**Eligibility:** Applicant must have been a member of the South Dakota American Legion Auxiliary for the past three years and a current senior member this year. Applicant must enroll in an accredited school, university or technical institute to further her education; applicant must use the scholarship within twelve months of the date she received notification by Department Chairman.

**Requirements:** Applicant shall submit the application, an essay of no more than 500 words on the topic, "America, We Remember," and three letters of recommendation. One letter is to be from a clergy of her choice and two letters from adult citizens, other than relatives, attesting to the applicant's character in regard to conduct, citizenship and leadership.

**Judging:** Based on the following – Character/Leadership, 20%; Americanism, 20%; Essay/Application, 20% and Basis of need, 40%

**APPLICATION**

Name \_\_\_\_\_ Address \_\_\_\_\_

City, State and Zip \_\_\_\_\_ Phone # \_\_\_\_\_

Date of Birth \_\_\_\_\_ Date of enrollment in the American Legion Auxiliary \_\_\_\_\_

Name of Veteran under whom you are eligible \_\_\_\_\_

Your relationship to the Veteran (wife, daughter, granddaughter, etc.) \_\_\_\_\_

Is applicant married \_\_\_\_\_ divorced \_\_\_\_\_ widowed \_\_\_\_\_ single \_\_\_\_\_

Number of dependents under age 18 \_\_\_\_\_ Over 18 \_\_\_\_\_

Occupation of applicant \_\_\_\_\_ Annual Gross Income, including all income such as pensions, SSA, SS, Survivors and Dependent's Education, etc. \_\_\_\_\_

Are you a high school graduate? \_\_\_\_\_ Name and address of school/university you plan to attend \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Attach required material, essay and letters of recommendation, to this application and mail by March 1.

**Mail to**

Jan Seibel  
42541 102<sup>nd</sup> St  
Britton SD 57430  
605-448-3002

Winners will be notified by mail. Verification of receipt of application by the Department Education Chairman may be obtained by enclosing a self-addressed, stamped envelope with your application.





## 2024 ESSAY WINNERS

### **FIRST PLACE:**

- Class 1: Tessa Thomas
- Class 2: Hallie Rausch
- Class 3: Kesler Brunsch
- Class 4: Gabriel Mattson
- Class 5: Ava Larson
- Class 6: Marlee Withrow

### **SECOND PLACE:**

- Class 1: Alayna Waldner
- Class 2: Kloey Garrett
- Class 3: Lorn Harstad
- Class 4: Kyle Stadler
- Class 5: Sophia Ritter
- Class 6: Zackary Almont

## 2024 POEM WINNERS

### **FIRST PLACE:**

- Class 1: Avonell Hayes
- Class 2: Adalynn Witt
- Class 3: Adalyne Berkenbile
- Class 4: Cannon reimann
- Class 5: Dawson Kwasniewski

### **SECOND PLACE:**

- Class 1: Aliya Skyberg
- Class 2: BrayLynn Taylor
- Class 3: David Gilkerson
- Class 4: Janaya Welsh
- Class 5: Teten Meidinger



## 2024 POPPY POSTER WINNERS

### **FIRST PLACE:**

- Class 1: Harper Deyoung
- Class 2: Madilyn Dolezal
- Class 3: Adelynne Innen
- Class 4: Amyah Wilson
- Class 5: Taylar Cain
- Class 6: Natasha Kaderabek
- Class 7: Alexis Tonaing

### **SECOND PLACE:**

- Class 1: Vada Enfield
- Class 2: Brynlee Fox
- Class 3: Elsa Bosse-Faulhaber
- Class 4: Travis Dolezal
- Class 5: Payton Grandpre
- Class 6: Gregory Nelson
- Class 7: Witney Wurtz

### **HONORABLE MENTION:**

- Josie Boldt—Timber Lake
- Elias Bultje—Montrose
- Pieper Echtenkamp—Iroquois
- Chase Letellier—White River
- Angeline Molina—Langford
- Joey Wickstrom—Buffalo
- Abigail Even—Humboldt
- Addyson Remily—Brentford
- Jazmine Stauss—Wilmot

# ***2024 FALL DISTRICT MEETING INFORMATION***

	Date	Location	Social Hour	Meal Time	Meeting Time	Notes/Additional Information
District 1	Sunday, September 15	Box Elder Post 315	10:00 a.m.	11:30 a.m.	10:00 a.m.	VA Benefits Update Q&A Session at 10:30am
District 2	Saturday, September 14	Wall United Methodist Church		No Meal	10:00 a.m.	Legion @ Wall Community Golf Course
District 3	Sunday, September 29	Miller Post 38	11:30 a.m.	12:00 p.m.	1:00 p.m.	
District 4	Sunday, September 22	Redfield Post 92			1:00 p.m.	
District 5	Sunday, October 20	White Post 88		11:00 a.m.	12:00 p.m.	
District 6	Saturday, September 28	Lake Preston Post 63	11:00 a.m.	12:30 p.m.	1:45 p.m.	ALA Meeting at Johnson Henry Funeral Chapel
District 7	Saturday, October 26	Dell Rapids Post 65	11:00 a.m.	12:00 p.m.	1:00 p.m.	
District 8	Sunday, October 27	Wagner Post 11	11:00 a.m.	12:00 p.m.	12:45 p.m.	

Information subject to change. Please watch the Department Facebook Page for any changes.



Current wording:	Proposed amendment	If adopted, will read
Standing Rules XII POPPIES 2. A total of 10 cents per small poppy and 15 cents per large poppy will be paid to veterans making poppies. (R2013)	Increase the amount paid to veterans by 10 cents both for small and large poppy.	Standing Rules XII POPPIES 2. A total of 20 cents per small poppy and 25 cents per large poppy will be paid to veterans making poppies. (R2013)

Proposed by: Jane Benzel, Poppy Chairman **Jane Benzel**

Rationale: During discussion at Department convention, it was determined that what we are paying the veterans should be adjusted/raised.



## PROGRAM GUIDE

**MEMBERSHIP** **Rose Kraft**  
10949 425<sup>th</sup> Avenue, Britton, SD 57430 605-448-8104  
Email: sdmemberrose@gmail.com  
**Unit:** **(Presented at Mid-Winter)**  
**100% by Dec 7 receive \$25 from Department**  
**100% Renewal by Jan 31, 2024 – drawing for \$50 from Department**

**AMERICANISM** **Keli Stelley**  
206 S Dickerson Avenue, Irene, SD 57037 480-201-6109  
Email: kelistelley09@gmail.com

*To promote patriotism & responsible citizenship*

**\*Sponsor an American Essay & Poem Contest**

**AUXILIARY EMERGENCY Fund** **Linda Holmes**  
700 S Montana St, Mitchell, SD 57301 605-770-6228  
Email: linda.holmes14@icloud.com

\*Educate members on emergency aid and / or educational assistance available in crisis situations

**CHILDREN & YOUTH** **Theresa Maeschen**  
417 E 10<sup>th</sup> Ave, Mitchell, SD 57301 605-996-2845  
Email: maeschen2008@mit.midco.net

\*Donations to Children & Youth, Scholarships & Child Welfare

\*Promote Youth Hero/Good Deed Awards

**COMMUNITY SERVICE** **Sherry Woltjer**  
412 N Washington Ave #2, Dell Rapids, SD 57022 605-201-2361  
Email: Sherrywoltjer@yahoo.com

\*Assist with or sponsor a Community Service Project

\*Participate in Welcome Home and Send Off Ceremonies

**CONSTITUTION & BYLAWS** **Patrice Sorensen**  
121 Morningside Dr, Box Elder, SD 57719 612-237-8166  
Email: patrice.sorensenau@yahoo.com

\*To inform members of the importance of policies & procedures

**EDUCATION** **Jan Seibel**  
42541 102<sup>nd</sup> St, Britton, SD 57430 605-448-3002  
Email: seibelj@venturecomm.net

\*Promote and encourage quality education for all citizens

\*SCHOLARSHIP: 2-\$500 College Scholarships / 2-\$500

Vocational Scholarship / 1-\$300 Senior Scholarship / 1-\$300

Junior Scholarship / 1 \$400 Senior Auxiliary Membership Scholarship

\*Give 10 to Education

**FINANCE** **Kate Aulner**  
511 Walnut St., Alexandria, SD 57311 605-310-5926  
Email: kraulner@triotel.net

\*Oversee the financial policies, preparation of budget, supervise Expenditures

**For more information visit our website**

[www.sdlegionaux.org](http://www.sdlegionaux.org)

**FACEBOOK:** [South Dakota American Legion Auxiliary](#)

**ALA SD GIRLS STATE** **Tiffany French**  
12251 Aviation Way, Custer, SD 57730 605-216-2766  
Email: Tiffany.French@k12.sd.us [www.alasdgirlsstate.org](http://www.alasdgirlsstate.org)  
\*Provide a learning –by-doing experience in the workings of Govern-ment  
\*Provide information about the Samsung Scholarship  
\*Encourage membership in the ALA

**JUNIOR ACTIVITIES** **Heather Kruger**  
PO Box 243, DeSmet, SD 57231 605-203-3010  
Email: lost\_in\_love54@yahoo.com

\*Involve and educate young Auxiliary members on the activities and Support or start a Junior group

**LEADERSHIP** **Susie Learning**  
224 S Till Ave, Irene, SD 57037 507-401-1436  
Email: learingsusie@gmail.com

\*Develop & prepare leaders and mentor members

\*Sponsor a Leadership Training Course

\*Select a Unit Member of the Year

**LEGIONETTE** **Jill Lamer**  
46138 252<sup>nd</sup> St., Hartford, SD 57033 605-351-7783  
Email: sjlamer@outlook.com

\*Mail \$5.00 / Email \$2.00 \*Subscriptions run September-June

**LEGISLATIVE** **Micheline Nelson**  
19650 Mossing Ln, Spearfish, SD 57783 605-645-1346  
Email: micheline.nelson@live.com

\*To assist ALA members in supporting the legislative agenda of The American Legion

**NATIONAL SECURITY** **Patsy Madsen**  
125 N Madison Ave, Pierre, SD 57501 605-280-6479  
Email: sdala.pres23@gmail.com

\*Promote a strong national defense by supporting the military & families

**PAST PRESIDENT PARLEY** **Joyce Smith**  
PO Box 182, Chester, SD 57016 605-270-3042  
Email: rjsmith@itctel.com

**POPPY** **Jane Benzel**  
27949 Horse Camp Rd, Hot Springs, SD 57747 605-745-6375  
Email: jane.sdala@gmail.com

\*Honor veterans for their service by promoting and educating people about the financial benefits of their distribution.

**PUBLIC RELATIONS** **Jill Lamer**  
46138 252<sup>nd</sup> St., Hartford, SD 57033 605-351-7783  
Email: sjlamer@outlook.com

**VETERANS AFFAIRS & REHABILITATION** **Laura “Susie’ Clyde**  
2038 Baltimore Ave, Hot Springs, SD 57747 605-890-1854  
Email: sd.veterans@goldenwest.net

\*Enhance the lives of veterans, military and their families

\*Support rehabilitation programs

**FT. MEADE VA**  
**Hospital Representative** **Patrice Sorensen**  
121 Morningside Dr, Box Elder, SD 57719 612-237-8166  
Email: patrice.sorensenau@yahoo.com  
**Deputy Hospital Representative** **Lin Popp**  
22723 Radar Hill Rd. Apt 3D, Box Elder, SD 57719 402-290-6990  
Email: ralin88@gmail.com

**Christmas Gift Shop** **Joanann Goeringer**  
21084 HWY 385, Deadwood, SD 57732 605-717-6900  
Email: joananngoeringer@gmail.com

**Christmas Party** **Unit 311, Piedmont**  
Unit President, Virginia Cammack 605-484-4714  
PO Box 311, Piedmont, SD 57769  
Email: vircam@rushmore.com

**HOT SPRINGS VA**  
**Hospital Representative** **Susie Clyde**  
2038 Baltimore Ave., Hot Springs, SD 57747 605-745-1854  
Email: sd.veterans@goldenwest.net

**Deputy Hospital Representative** **Shanna Clyde**  
2038 Baltimore Ave., Hot Springs, SD 57747 605-890-1854  
Email: : shanna.clyde@yahoo.com

**Christmas Gift Shop** **Shanna Clyde**  
% Voluntary Services 500 N 5<sup>th</sup> St, Hot Springs, SD 57747 605-745-1854  
Email: shanna.clyde@yahoo.com

**Christmas Party** **Angie Koch**  
27401 Cedar Rd, Hot Springs, SD 57747 605-515-0983  
Email: angie0069@goldenwest.net

**HOT SPRINGS STATE HOME**  
**Hospital Representative** **Karen Phelan**  
PO Box 937, Hot Springs, SD 57747 605-745-6211  
Email: precpretz@msn.com

**Deputy Hospital Representative** **Jane Benzel**  
27949 Horse Camp Rd, Hot Springs, SD 57747 605-890-1154  
Email: jane.sdala@gmail.com

**Christmas Gift Shop** **Carrie Alm**  
% St. Veterans Home, 1700 Minnekata Ave, Hot Springs, SD 57747 605-673-3296  
Email: littlegirl233@msn.com

**Christmas Party** **Unit 71, Hot Springs**  
1002 S 6th Street, Hot Springs, SD 57747 605-890-2087  
Email: jeanieroseh@hotmail.com

**SIoux FALLS VA**  
**Hospital Representative** **Gloria Bonjour**  
47860 US HWY 18, Canton, SD 57013 605-553-1308  
Email: uffdaacres@gmail.com

**Deputy Hospital Representative** **Noelle Bonjour**  
47860 US HWY 18, Canton, SD 57013 605-553-1535  
Email: noelle.ala@gmail.com

**Christmas Gift Shop** **Julie Weinmann**  
524 N Cedar St., Canton, SD 57013 605-941-7587  
Email: jweinmann@iw.net

**Christmas Party** **Unit 15, Sioux Falls**  
1100 E Libby Ln, Sioux Falls, SD 57108 605-363-7379  
Email: deb\_metzger@hotmail.com

**HUMAN SERVICE CENTER**  
**Christmas Gift Shop** **Susie Learning**  
224 S Till Ave, Irene, SD 57037 507-401-1436  
Email: learingsusie@gmail.com

**Hospital Rep/Christmas Party** **Susie Learning**  
224 S Till Ave, Irene, SD 57037 507-401-1436  
Email: learingsusie@gmail.com

**Sergeant-at- Arms** **Hope Smith**  
PO Box 182, Chester, SD 57016 605-377-8091  
Email: smith.hopem@gmail.com

**Assistant Sergeant-at-Arms** **Robin Hempel**  
1717 Grandview Dr, Watertown, SD 57201 605-254-4652  
Email: rahempel@gmail.com

**WEB ADMINISTRATOR** **Dawn Barber**  
46294 294<sup>th</sup> St., Chester, SD 57016 605-270-0193  
Email: barbersd@itctel.com

**VIRTUAL CONFERENCE ADMINISTRATOR** **Mary Jo Stier**  
PO Box 224, Onida, SD 57564 605-222-3857  
Email: sdalanec2@gmail.com

## THE AMERICAN LEGION FAMILY

***Legion Department Commander*** **Kevin Morello**  
5769 Terra Ct, Black Hawk, SD 57718 605-791-5969  
Email: commander@sdlegion.org

***Department Adjutant*** **C P “Van” Van Delist**  
Legion Headquarters Box 67 Watertown, SD 57201 W 605- 886- 3604  
Email: adjutant@sdlegion.org

***Sons Detachment Commander*** **Shane Lamer**  
46138 252nd St, Hartford, SD 57033 605-366-9793  
Email: shanelamer65@gmail.com

### Mid-Winter Schedule

**2025 Oacoma** **Feb 14-16**

**2026 Oacoma** **Feb 20-22**

**2027 Oacoma** **Feb 19-21**

### Department Convention Schedule

**2025 Huron** **June 19-22**

**2026 Aberdeen** **Jun 18-21**

**2027 Sioux Falls** **June 16-19**

### National Convention Schedule

**2025 Tampa Bay, FL** **Aug 22-28**

**2026 Louisville, Ky** **Aug 28-Sep 3**

## CALENDAR OF EVENTS

### SEPTEMBER – Junior Activities, Publicity & Music

\*9/11 National day of Service & Remembrance/Patriot Day

\*Send Christmas Gift Shop items by October 1

\*Report from Citizens of ALA SD Girls State

\*Plan Unit Program for the year

\*National POW/MIA Recognition Day – 9/20/24

\*Launch Membership drive

\*Make plans to attend District meeting

\*Gold Star Mother's Day – 9/29/24

\*Organize Junior group

\*Send Legionette subscriptions to Dept. Headquarters

### OCTOBER – Membership

\*Send Poppy orders to Dept. Headquarters

\*Make a Difference Day – 10/26/24

\*Pay Convention Proceedings - \$15-MANDATORY

\*Pay Unit Bond - \$6-MANDATORY

\*Cash Donation to Christmas Gift & Party by October 1

### NOVEMBER – Veterans Affairs and Rehabilitation-

\*Observe Auxiliary Birthday-November 10

\*Veterans Day – November 11

\*Attend a Veteran Day Program at your local school

\*Send in POPPY orders by November 11

### DECEMBER – EDUCATION AND LEGISLATIVE

\*Christmas Program at Unit meeting

\*Pearl Harbor Remembrance Day 12/7/23

\*Hold Unit Rehabilitation meeting

### JANUARY – AMERICANISM

\*Sponsor Legislative Programs

\*Martin Luther King, Jr. Day – 1/20/25

\*Plan Poppy Contest / Miss Poppy

### FEBRUARY – ALA SD GIRLS STATE

\*GIRLS STATE & JOURNALISM CITY APPLICATIONS due March 1st

\*Mid-Winter @ Ocoma 2/14-16/2025

\*February 14 – National Membership Goal 85%

\*Americanism Poem & Essay

\*Pay Past Presidents Parley dues by March 1

\*District meetings in March & April

### MARCH – Community Service

\*Legion Birthday Observance 3/12/25

\*LEGIONETTE Nominees due to District President's – March 15

\*Send in ALA SD Girls State & Journalism Registration

\*Quarters – 25 Cents per Member to Dept. Headquarters

\*Submit prayers to Dept. Chaplin for President's Prayer Book

### APRIL – Children & Youth

\*Organize a Children & Youth program, recognize Good Deed/Youth

Hero recipients

\*PURPLE UP FOR MILITARY KIDS – April 15

\*April 15- Annual reports due to District Presidents

April 26—American Legion Family Day

### MAY – Poppy & Mother's Day

\*Election & Installation of Unit Officers

\*Conduct Poppy Distribution\**Mother's Day & Poppy Day Programs*

\*Remit 25% of Poppy proceeds to Dept. Headquarters by [June 10](#)

\*Elect delegates to Dept. Convention & remit registration fee

### JUNE –ALA SD Girls State & Department Convention

\*Girl State Week – May 25–30 @Vermillion

\*State Convention @Huron June 19-22, 2025

\*Installation of Unit Officers (If not held at time of election)

\*Flag Day Program – June 14

\*Emphasize Flag Etiquette

\*Entertainment by Juniors at Unit Meeting

### JULY / AUGUST –

\*4<sup>th</sup> of July – Independence Day

\*30 Days Prior to National Convention – National Membership Goal 102%

\* National Convention Tampa Bay, FL Aug 22-28, 2025

### GIFT SHOP & SHOWER INSTRUCTIONS

\*Note on the check the facility & the program the money is for.

Send checks to Department

\*Packages are sent directly to the facility with a packing slip

\*Packing list should include Unit #, address & dollar value.

Send Personal Care Items to:

Mark all boxes – “ALA Showers”

**Ft. Meade VA Medical Center:** Patrice Sorensen 121 Morningside Dr, Box Elder, SD 57719

**Hot Springs VA Medical Center:** Attn: Shanna Clyde, ALA HSVA Rep, 500 N 5th St., Hot Springs SD 57747

**Sioux Falls VA Medical Center:** Gloria Bonjour, 47860 HWY 18, Canton,, SD 57013 605-553-1308 or 605-333-6851

**Hot Springs State Veterans Home:** Karen Phelan, 1700 Minnekahta, Hot Springs, SD 57747

**Human Service Center:** Susie Learning, 224 S Till Ave, Irene, SD 57037

Send Christmas Gifts to:

**Ft. Meade VA Medical Center:** Attn: Joanann Goeringer ALA GIFT SHOP, 21084 HWY 385, Deadwood, SD 57732

**Hot Springs VA Medical Center:** Attn: Shanna Clyde, ALA GIFT SHOP, 500 N 5<sup>th</sup> St., Hot Springs, SD 57747

**Sioux Fall VA Medical Center:** Attn: Julie Weinmann, ALA GIFT SHOP, 524 N Cedar St, Canton, SD 57013

**Hot Springs State Veterans Home:** Attn: Carrie Alm or Karen Phelan, ALA GIFT SHOP, 12234 Harper Ln. Custer, SD 57747

**Human Service Center:** Attn: Susie Learning, 224 S Till Ave, Irene, SD 57037

### VETERANS CEMETERY SUPPORT COUNCIL

(duties are to take care of Avenue of Flags at Black Hills National Cemetery)

Primary Rep-Regan “Trip” McClurkin, Piedmont 311

PO Box 311, Piedmont, SD 57769

937-831-1040

post311viceadjutant@gmail.com

### What Facility does my Unit support?

**Ft. Meade VA Medical Center:** ALL of [Districts 1 & 4](#)

**Hot Springs VA Medical Center:** ALL of [District 2](#); [District 5](#) – Big Stone City, Britton, Grenville, Langford, Millbank, New Effington, Pierpont, Revillo, Rosholt, Roslyn, Sisseton, Strandburg, Veblen, Waubay, Wilmot;

**District 3** – Blunt, Bonesteel, Colome, Dallas, Fairfax, Ft. Pierre, Gettysburg, Gregory, Herrick, Highmore, Hoven, Kennebec, Miller, Onida, Pierre, Presho, Vivian, Winner

**Sioux Falls VA Medical Center:** ALL of [District 7](#); [District 5](#) – Astoria, Aurora, Bradley, Brookings, Bryant, Carpenter, Castlewood, Clark, Clear Lake, Elkton, Estelline, Garden City, Gary, Raymond, Toronto, Volga, Watertown, Webster, White, Willow Lake

**Hot Springs State Veterans Home:** ALL of [District 6](#)

**Human Service Center:** All of [District 8](#)

### PERSONAL CARE ITEMS:

**Ft. Meade VA:**

Anytime: Tube and Crew socks, combs, deodorant, lotion, Toothpaste, toothbrushes, shampoo, denture cream

Dec: Cash donations, \$5 per veteran for as many as you care to serve, due to Dept. Headquarters by Dec. 1<sup>st</sup>

Cash donations send to Dept Headquarters, Quarters \$.25 per member—send to Dept Headquarters, Cash donations, send to Dept Headquarters

**Hot Springs VA:**

Anytime: Toothpaste, toothbrushes, lotion, deodorant, twin blade razors, shampoo, conditioner, Q-Tips, Denture care items, Shower Gel, Hand Soap, Clippers, Floss, Flip Flops, combs, brushes, shower scrubbies, underwear, T-shirts (Sm-3X), Puzzle books, postage stamps, greeting cards, playing cards, Cash donations, \$5 per veteran for as many as you care to serve, due to Dept. Headquarters by Dec 1, Quarters, \$.25 per member—send to Dept Headquarters

**Sioux Falls VA:**

Anytime: Shaving cream, toothpaste, toothbrushes, lotion, deodorant, Denture cleaners, baby powder, twin blade disposable razors, Coffee, microwave popcorn (light and butter)

Dec: Cash donations, \$5 per veteran for as many as you care to serve, due to Dept Headquarters by Dec 1, Quarters, \$.25 per member—send to Dept Headquarters

**Hot Springs State Veterans Home:**

Anytime: Shaving Cream, toothpaste, toothbrushes, deodorant, foot powder, conditioner, Playing Cards (lg print Poker and Pinochle), greeting cards, puzzle books, large print books, cash donations for field trips. Denture care products, Kleenex, dental floss, Cash donations, \$5 per veteran for as many as you care to serve, due to Dept. Headquarters by Dec. 1<sup>st</sup>, Quarters, \$.25 per member—send to Dept Headquarters

[CASH DONATIONS CAN BE SENT TO](#)

[DEPT AT ANYTIME](#)

**R.E.D.**

**Wear red every Friday—Remember Everyone Deployed**



2024

2025

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